## **Unit Selling Policy**

Unit Owners who are selling their unit, must follow the following guidelines:

- A completed Buyer Application must be turned in to the office at least 30 days prior to closing.
- The office must be notified of the closing date or any changes to the closing date.
- Full payment for the last month's charges must clear prior to the closing date. This can be accomplished by paying via a cashier's check, submitting payment at least one month in advance, or paying the final month's charges out of escrow at the closing. If the charges are to be paid out of escrow, written documentation from the title company must be provided to the office.